

WEST VIRGINIA UNIVERSITY
THE DEPARTMENT OF SOCIOLOGY & ANTHROPOLOGY

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Department Chair

Dr. Lynne Cossman

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Assistant Chair

Dr. Jennifer Steele

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Director of Graduate Studies (DGS)

Dr. Rachel Stein

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Director of Undergraduate Studies (DUS)

Dr. Susie Donaldson

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Graduate Liaison and Program Assistant

****position currently unoccupied****

Administrative Assistant

Barbara Reiprich

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GENERAL QUESTIONS

Consult Department Chair if you:

- Are having problems with a faculty member.

Consult the Assistant Chair if you:

- Are having problems with your testing lab schedule
- Have questions about your GTA assignment in the testing lab

Consult the DGS if you:

- Want to know more about how to access research opportunities
- Want to know more about grant writing opportunities and networking with faculty
- Want to take classes outside of the department
- Have a problem with your classes
- Have a problem with another student
- Have questions about funding availability
- Have questions about qualifying exams
- Have questions about the PhD program and the opportunities it provides

- Have questions about classes transferring from your MA to your PhD

Consult the DUS if you:

- Want to know more about career options
- Suspect that a student has plagiarized
- Have a problem with a student

Consult the Graduate Liaison and Program Assistant if you:

- Have registration questions
- Have questions about your plan of study (thesis, classes, etc.)
- Have questions about your tuition waiver or contract
- Need to fill out/submit paperwork and/or forms
- Have general administrative questions
- Need printer paper or a new toner/ink cartridge

Consult Barb if you:

- Are having problems with the computer lab computers
- Need to contact the building supervisor or building maintenance
- Need to reserve a room
- Have questions about your space or equipment
- Need keys
- Have questions about payroll

UNIVERSITY CONTACTS

Student Life: Emergencies and academic problems

(304) 293-5611

<http://www.studentlife.wvu.edu/>

Student Affairs: Resource for general, non-academic problems that students experience

(304) 293-5811

<http://studentaffairs.wvu.edu>

Disability Services: Students with disabilities need to contact this office and need to provide you with official documentation for a disability

(304) 293-6700

http://socialjustice.wvu.edu/office_of_disability_services

Carruth Center: Psychological support services

(304) 293-4431

<http://well.wvu.edu/ccpps>